

MINDS COMPREHENSIVES GUIDELINES

(updated July 19, 2020)

RESEARCH TOPIC

Consultation with the supervisory committee is necessary to choose a topic that both meets the requirement for being conceptually and methodologically distinct from the thesis work and also informs the thesis work.

RESEARCH PROPOSAL

*Maximum of 10 pages including graphs and images (single-spaced text); must follow the formatting specifications found below***

Provide a detailed description of the proposed research, including the following:

- the objectives of the proposed research program
- the research question(s) and/or hypothesis(es)
- position the proposed research within the context of the current knowledge in the field; explain the significance of the proposed research
- methodology (including timelines) and why it was chosen
- outline any plans for collaboration (if appropriate)
 - do not contact hypothetical collaborators for this exercise!

ATTACHMENT: Bibliography

*Maximum of 4 pages; must follow the formatting specifications found below***

Provide a bibliography that includes citations for all works referenced in the research proposal, as well as a literature review if appropriate for your area of research. These citations should be in the format used by the primary discipline of the proposed research. Ensure that all citations are clear and complete to allow reviewers to easily locate the sources.

***Formatting instructions*

- Page size: 8 ½" x 11" (216mm x 279mm).
- Minimum margin 2cm (¾") all around the page (top, bottom and sides).
- Single-spaced text.
- Use a minimum font size of 12 point, black type. Maximum of six lines per inch. Do not use condensed/narrow font sizes, type density, or line spacing. Smaller text in tables, charts, figures, and graphs is acceptable, as long as it is legible when the page is viewed at 100%.
- Photo-reduce the supporting documents if the originals are larger than 8.5" x 11" (21.25 x 27.5 cm).
- At the top of each page, indicate your name and the title of the document as it appears in the instructions.
- For multi-page attachments, number the pages sequentially.
- Attachments must be in PDF format (unprotected).
- The size of the attached document(s) cannot exceed 30 MB per document.